



## WORKPLACE DOG POLICY

Owner's Name: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_

E-mail: \_\_\_\_\_ Phone: \_\_\_\_\_

Dog Name: \_\_\_\_\_ Breed: \_\_\_\_\_

Birthdate: \_\_\_\_\_ Weight: \_\_\_\_\_ Gender: M / F

### Terms

- We welcome members to bring their dogs to the office, as long as canine companions are well-adjusted, quiet, friendly, respectful and courteous to our other members, both human and furry.
- Owners are 100% responsible for their dog and their dog's behavior.
- Dogs are required to be leashed at all times while in common areas during the first 3 days at the office. After that point, you may have your dog unleashed as long as they are not disrupting others.
- Please pay attention so that your dog is not blocking passageways, hallways, or doorways.
- All dogs in the office must wear a collar displaying current tags with name and contact info.
- All dogs must be current on vaccinations including Parvo Virus, Distemper, Rabies and Bordetella. Dogs must not have fleas or be in poor hygiene.
- All dogs must be spayed or neutered.
- Dog toys that make noise are not allowed in the office. A silent chew toy to calm or distract a pet can be brought in as long as it is not left out and everything is picked up.
- Please keep your dog hydrated and well-fed from your own setup. There is a community dog bowl that you are welcome to borrow and use (and should be cleaned and put back after each use).
- You must regularly let your dog outside (and only on a leash) to do their business so as to avoid accidents indoors.
- Owners must pay attention to their dog's whereabouts and actions in the office at all times, as well as ensure that there are no messes or disruptions being caused by the pet.
- In the event that a mess is made, please notify Createscape staff as well as take all appropriate measures to clean it up immediately using cleaning supplies and chemicals.
- You are **REQUIRED** to pick up after your pet anywhere on the Tillery property (including front lawn, side lawn, and parking lot) and deposit it in the outdoor trash bin. There are doggie bags in the office that you are welcome to take with you and use.
- If your dog is disturbing people trying to work at the office or any of these rules are violated or ignored, then you will be asked to either take your dog home for that day, or to leave your dog at home in the future as well if it is determined that their presence is not a good fit for our coworking office.

***Thank you for your cooperation!***

By signing and returning this form the Createscape member and dog owner hereby agrees to the rental policies set forth. If violation to any of these conditions set forth in this agreement occurs, the dog owner may be subject to lose the privilege of future dog visits to the office as determined by staff.

Signature \_\_\_\_\_ Date \_\_\_\_\_